



Board of Directors Meeting Minutes
September 20, 2018, 5:30 p.m.
3913 Kachemak Way, Homer, AK 99603

Board Members:

Present: Dave Eckwert, , Nicole Arevalo, Robert Purcell, Dana Stabenow, Genie Hambrick, Wayne Aderhold, Jenny Martin, Kyle Schneider

Absent: Suzanne Bishop, , Kevyn Jalone, Debbie Speakman

Quorum present? Yes

Community Advisory Board: Francie Roberts

Visitors: None

Staff Present: Terry Rensel (GM)

Proceedings:

- Meeting called to order at 5:30 p.m. by Board President Dave Eckwert.
- Agenda was approved by consensus.
- Minutes of the August Board meeting were approved by consensus after correcting language under the Board Development Committee heading, as suggested by Genie.
- Station Reports:
 - Terry discussed his monthly administration report, adding:
 - The audit has been going well and is nearly complete. The auditors have once again shown appreciation for KBBI being a joy to work with.
 - Genie commented that it may be fitting to add Robert's and the Public Safety Committee's work to the collaboration section of the Admin Report.
 - Terry met with the Homer Fire Chief and hospital coordinators for a points-of-distribution live exercise, that will use the incident management system as a test for real life situations. This is a new step for KBBI being viewed by organizations in the community, particularly emergency first responders, as an important component in planning and coordination.
- Community Advisory Board:
 - Francie reported for the CAB:
 - She was glad to see three BOD members in attendance at the September CAB meeting, and the CAB is sending Jill Gunnerson, who will be the new committee chair, to the strategic planning/doing retreat on Sept 29th.
 - CAB is working with Genie on organizing a booth for the Rotary Health Fair as a public outreach opportunity to show KBBI's importance as a resource before, during and after local public health and safety emergencies. Booth volunteers will have handouts and talking points, and a hand-crank radio has been purchased to be raffled off.
 - CAB has interest in having a booth at Salmonfest next year, and will plan to begin the planning process early in 2019.
 - Francie inquired as to why the KBBI bylaws and BOD meeting minutes are not yet posted to the website. The CAB has been requesting this.
 - Jenny also reported on some of the new programming that Kathleen is working on and shared with the group at the CAB meeting, such as Check the Pantry, which debuts October 11th.
 - The CAB is still looking to recruit new members and asks the BOD to help with recruitment.

- Committee Reports:
 - Finance-
 - Kyle met with the auditors along with Terry and reiterated Terry’s comments that the auditors find it easy to work with us, find our finances to be strong and well managed, and recognized that the staff transition for Business Director from Dorle to Kim has gone smoothly.
 - Dana presented the group with a “foundation pyramid” found by staff of her own non-profit. This way of framing and stratifying fundraising goals into manageable portions can make the task appear less daunting, especially for those who feel intimidated by asking others for money.
 - Board Development-
 - Genie reported that a second conversation went well that morning with Michael Walsh, who the committee is speaking with about pursuing a seat on the BOD. Michael is interested in joining the board, which means we now have a full slate for our December ballot.
 - She added that this committee can, and now should, think about how we can help build up and support the CAB. She commented that they are a great asset for reaching out to the community and not only by receiving feedback, but also going out there, perhaps to events, and sharing information about the station. This will be a new focus for the committee.
 - Strategic Planning-
 - Did not meet. The strategic planning/doing retreat agenda has been completed by facilitator Cathy LeCompte and will be held at the SPH training center on Sept. 29th from 10:00 am to 3:00 pm.
 - Development/Fundraising – Terry spoke to Alder’s report, adding:
 - Any BOD members who have not yet spoken with Alder about helping with the upcoming fund drive should do so soon.
 - Jenny commented on the great job and good time created by all involved with the 0.5K Brew to Brew fun run. All agreed. Terry said it looks like the event will earn the station around \$3,500. Dave commented that he is pleased to have received plenty of positive feedback saying “we’re glad you finally found your signature event after concert on the lawn.” Terry said that people on boards of other organizations found the event intriguing and have shown interest in partnering up on this, but KBBI may simply be happy to call it our own.
 - Building –
 - Wayne provided a report featuring lists for recurring and short-term projects, long-term projects, and potential problems for KBBI facilities. He commented that the basement area has a lot of space that could be better utilized and upgraded. He asked the BOD to consider this.
 - Policy/Bylaws –
 - Did not meet, however, given Francie’s request to have the bylaws accessible on the website, BOD President Dave Eckwert initiated a conversations about the BOD approving that these be posted to the site. Robert motioned to post the

bylaws to the website, seconded by Dana, and the BOD approved the motion unanimously.

- Public Safety –
 - Robert reported that Terry will set up a meeting with KESA to begin drafting an agreement document.
 - Genie asked Robert to join herself, the CAB and CAB/BOD liaisons at their upcoming meeting to make decisions on crafting the handouts about KBBI's emergency and public safety role in the community for the Rotary Health Fair.
 - Wayne mentioned that Community Emergency Responder Training (CERT) is coming up and is open to community members.
- New Business: None.
- Staff and BOD Comments:
 - Terry: none
 - Francie: none
 - Wayne: CERT
 - Robert: none
 - Genie: Commended the staff for all they do, which has been reflected in the positive comments by the auditor that we heard at this meeting.
 - Dana: Commended the staff on excellent reporting.
 - Nicole: none
 - Kyle: none
 - Jenny: none
 - Dave: It was too easy to pitch being on this board to a potential BOD member today and this is thanks to this BOD.

Meeting adjourned at 6:12 pm.

Minutes submitted by Nicole Arevalo, BOD secretary.